

# COLLEGIO DON NICOLA MAZZA

## CALL FOR ADMISSION OF INTERNATIONAL STUDENTS

### A.Y. 2024-25

Collegio Don Nicola Mazza is a University College of Merit accredited by the Italian Ministry of University and Research (MUR). With its activities, it upholds the constitutional right (Constitution of the Italian Republic, Article 34 – Right to Education) by providing capable and deserving students – even if economically disadvantaged – with the opportunity to achieve the highest levels of education. Admissions are based on an application process.

## TABLE OF CONTENTS

<b>1. ELIGIBLE CANDIDATES</b> .....	2
<b>2. AVAILABLE ACCOMMODATION</b> .....	2
<b>3. SERVICES PROVIDED</b> .....	2
<b>4. ADMISSION</b> .....	4
<b>4.1 APPLICATION SUBMISSION AND REQUIREMENTS</b> .....	4
<b>4.2 ONLINE INTERVIEWS</b> .....	4
<b>5. OUTCOME OF THE APPLICATION</b> .....	5
<b>6. ACCEPTANCE OF THE PLACE</b> .....	5
<b>7. FEE</b> .....	5
<b>8. VERIFICATION OF THE TRUTHFULNESS OF STATEMENTS</b> .....	5
<b>9. ANNUAL RENEWAL</b> .....	5
<b>10. INCLUSIVE ENVIRONMENT</b> .....	6
<b>11. INFORMATION</b> .....	6

## 1. ELIGIBLE CANDIDATES

International students enrolled in bachelor's degree programs, master's degree programs, post-graduate schools, or PhD programs are eligible candidates. Applicants must be willing to integrate their university studies by committing to 70 hours per year – for bachelor's degree students – or 25 hours per year – for master's degree, post-graduate, and PhD students – of cultural activities and soft-skills training programs to be arranged with the Director's Office. To be considered eligible, students are required to stay for at least one semester (6 months).

## 2. AVAILABLE ACCOMMODATION

Collegio Don Mazza has five residences distributed between Padua and Verona:

### "G. Tosi" Residence



**Padua**

Via dei Savonarola 176

### "I. Scopoli" Residence



**Padua**

Via Pietro Canal 14

### "Job Campus" Residence



**Padua**

Via Giambattista Belzoni 146

### "Ferrari Dalle Spade" Residence



**Verona**

Via San Carlo 5

### "Regina Gentilin" Residence



**Verona**

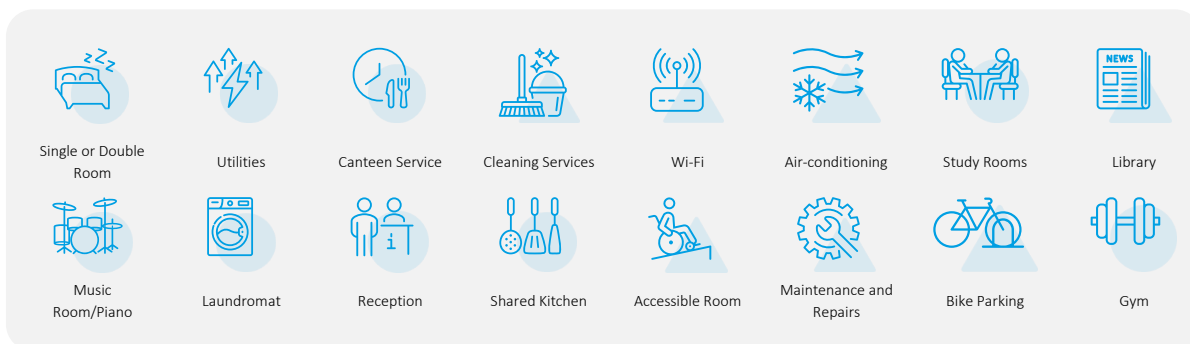
Via Campofiore 15

The total number of newly admitted international students for the 2024-2025 academic year will be determined upon availability in each residence of the College at the time of application.

## 3. SERVICES PROVIDED

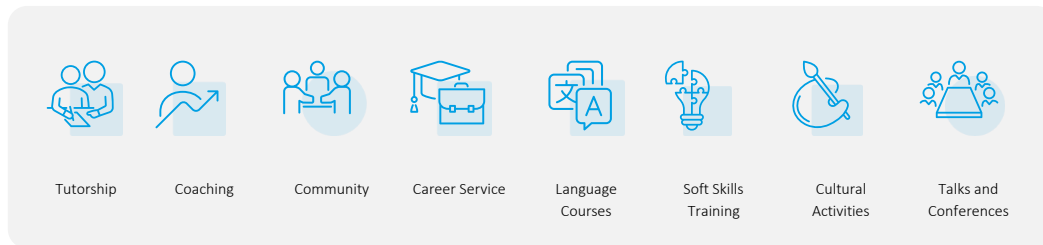
Admitted students benefit from all-inclusive residential hospitality services. The residences in Padua operate with an ISO 9001:2015 certified quality management system and a UNI ISO 45001:2018 certified safety management system.

Single and double rooms are available. The following is an overview of the services provided:



For a detailed presentation of the services offered by each residence, please visit the website: <https://international.collegiomazza.it>

As a College of Merit, the residential experience is designed to enhance and complement students' academic experience by developing their soft skills and preparing them for the job market through the College's training offer. Admitted candidates will have access to all training, cultural, and career-oriented initiatives activated by the College. The offer is developed around the core values that have always characterized the Vision and Mission of Collegio Mazza: community life, attention to the person, and social impact.



All students are asked to actively participate in the residential life, each contributing according to their interests. The codesign of the College's educational program is intended to promote an approach of empowerment and *learning by doing* in an interdisciplinary context where students become active players in developing their potential.

The student community is organized into thematic groups or committees. With the support of Collegio Mazza, the community participates in planning and realizing:

- cultural events (e.g., conferences and/or trips, movie club, college blog, etc.);
- artistic, musical, or sports events (e.g., concerts, shows, college choir, reduced subscriptions for swimming pools and gyms, organization of sports competitions, hikes, etc.);
- soft skills training courses and workshops (e.g., time management, conflict management, self-awareness and emotional management, leadership, social media strategy, personal branding, etc.) and/or cultural seminars (e.g., language courses, ancient Greek, podcasting courses, debate classes, etc.).

During their stay, students will also have access to:

- tutorship and academic support;
- career coaching and counseling;
- incentives for international mobility.

Admitted students commit themselves to defining a **Personal and Community Growth Project** (*Progetto di crescita personale e comunitaria* also known as PCPC) during the academic year – aimed at improving soft skills and pursuing self-determined growth goals – and to demonstrating interest and participation in residential life.

Students are also required to sign the **Training Agreement** (*Patto formativo*), which specifies the fulfillment established by the College and the Italian Ministry of University and Research (MUR) as follows:

- to achieve high results in their university studies, in order to maintain, in the 2024-2025 academic year, an average mark in the exams that is higher than the average mark in the subject area of their university;
- to maintain a regular course of study, i.e. to obtain a total number of annual credits (CFUs) higher than the merit requirement set by the competent Regional Agency for the Right to Study (*Ente per il Diritto allo Studio – ESU*)
- to complete at least **70 hours of extracurricular training<sup>1</sup>** per year (approximately 7 hours per month) for bachelor's students (and first, second and third-year students of single-cycle degrees), or at least **25 hours of extracurricular training<sup>1</sup>** per year (approximately 2.5 hours per month) for master's degree, post-graduate, and PhD students, fourth and fifth-year students of single-cycle degrees.

At the end of the academic year – after a minimum stay of 2 academic years – it is also possible to request the issue of a College of Merit diploma.

<sup>1</sup> Extra-curricular training hours are accredited by attending events, conferences, courses, workshops, and cultural trips proposed during the year by Collegio Mazza, the student community, and other legally recognized Colleges of Merit.

#### 4. ADMISSION

To be considered eligible candidates, students are required to stay for at least one semester (6 months). To be considered for admission, students must apply and attend two selection interviews.

Applications for the entire academic year are accepted from 15 May to 29 August 2024. Please note that applications will be processed on a first-come, first-served basis.

Applications for single semesters or partial terms can be submitted at any time of the year.

##### 4.1 APPLICATION SUBMISSION AND REQUIREMENTS

Applications must be submitted by registering on the platform, entering the requested data, and properly submitting the required documentation.

Submit the complete application to <https://www.candidature.collegiomazza.it> by the following deadlines:

- Applications for the entire academic year

Session	Deadline
1	Monday 8/07/2024
2	Thursday 29/08/2024

- Applications for single semesters or partial terms can be submitted at any time of the year.

When applying, the following information is required:

- biographical and family information;
- school or academic background information;
- Self-presentation letter.

Applicants must fill out the **form with their personal details**, i.e., name, date and place of birth, nationality, home address, phone number, and email.

The application requires the **upload of the following documents**:

- Self-presentation letter;
- curriculum vitae;
- a copy of the ID card or passport;
- certificate of enrollment (or pre-enrollment procedure) in the Italian university;
- digital photo (close-up);
- certification of the passed exams (bachelor's degree students) or degree certificate (master's degree students).

Applicants must read the **privacy policy** and **consent to the use of personal data** as specified in the policy.

##### 4.2 ONLINE INTERVIEWS

Once the application has been submitted and all documents have been uploaded, applicants will be contacted by the College via their e-mail address and invited to schedule:

- **an online interview with the Director's Office**  
In this phase, the following aspects will be evaluated: the candidate's academic background and qualifications, curricular and extracurricular experiences; communication skills; experience abroad; proactivity and resourcefulness; the affinity of the candidate's profile with the college context; their motivation and interest in the College's training offer and community life.
- **an online interview with an external examiner**  
In this phase, the candidate's suitability for the context and community dynamics characterizing the residence life will be assessed more specifically.

In the event of a large number of applications, access to the interview with the director will be subject to a **preliminary selection of candidates** based on the documentation submitted online (i.e. self-presentation and school/academic profile).

**Applications will be accepted from 15 May 2024.**

Please note that accommodation is subject to availability.

## 5. OUTCOME OF THE APPLICATION

The number of candidates admitted at the end of each session is unquestionably determined by the Director's Office based on the available places and the outcome of the application process.

As stated in the opening of this call, and in accordance with the nature of our institution, the economic and family situation of the candidates will be taken into consideration in the evaluation process. Particular attention will be paid to situations of real need.

The Director's Office will announce the outcome of admission within seven to ten days of the session in question.

## 6. ACCEPTANCE OF THE PLACE

Following the notice of admission, the secretariat of the assigned residence will send the contract documents to the admitted student. **The assignment of the residence is at the sole discretion of the Director's Office.**

The place will be considered **confirmed only upon receipt of the signed documentation within five business days**. This must be accompanied by **payment (€350.00) of the mandatory deposit**. Proof of payment must be provided as well.

## 7. FEE

Admitted students have access to the accommodation facility and the training activities organized by Collegio Mazza on favorable terms, thanks to the economic contribution of the Italian Ministry of University and Research (MUR).

The accommodation services may vary according to the student's requests and the selected residence. The following rates apply:

<b>ACCOMMODATION</b> (single/double room)	€450.00 per month (bachelor's and master's degree students)
	€500.00 per month (post-graduate or PhD students)
<b>CANTEEN</b> (not included)	+ €150.00 per month (half board)
	+ €200.00 per month (full board)

The college administration may offer economic benefits to students in particular situations and/or with specific needs.

Should the applicant fail to honor the commitment to participate in the training activities as referred to in point 1 of this call, the fee will be increased by €150.00 per month.

## 8. VERIFICATION OF THE TRUTHFULNESS OF STATEMENTS

Collegio Mazza will carefully and thoroughly check the veracity of the statements made by the applicant, as well as their academic performance. Should the content of the statements be deemed to be untruthful, the student will forfeit the benefits on offer. Please be aware that making false statements is punishable under the Italian Penal Code and special legislation (i.e., articles 75 and 76 of the Presidential Decree No. 445, December 28, 2000).

## 9. ANNUAL RENEWAL

Admission to Collegio Mazza is intended for the academic year 2024-2025. Confirmation as a student for subsequent academic years is contingent upon an annual evaluation based on the quality of participation in community life, academic performance, and the quality of personal training in accordance with the provisions for Colleges of Merit detailed by the Italian Ministry of the University (MUR).

## 10. INCLUSIVE ENVIRONMENT

The College is dedicated to fostering an inclusive environment for all members of the community. To this end, it is committed to removing cultural, relational, bureaucratic-administrative, physical, and architectural barriers that may hinder a sense of belonging, active participation, and responsible leadership among those who live the residential and training experience in the College's various residences. Inclusivity is based on the personalization of relationships in the phases of reception, insertion, and permanence of the student. It is also based on continuous listening fostered by frequent opportunities for meeting and exchanging knowledge between the Directors' Office and students. With this in mind, applicants are encouraged to report any special needs or situations during the application process.

## 11. INFORMATION

To receive further information, please contact:

### **PADUA**

Via dei Savonarola 176, 35137 Padua (PD)  
+39 049 80 66 190  
Monday – Thursday 8.00-14.00 and 16.00-20.00  
Friday 8.00-14.00 and 16.00-18.30  
[ammissioni.padova@collegiomazza.it](mailto:ammissioni.padova@collegiomazza.it)

### **VERONA – Ferrari Dalle Spade**

Via San Carlo 5, 37129 Verona (VR)  
+39 045 87 65 720  
[ferraridallespade@collegiomazza.it](mailto:ferraridallespade@collegiomazza.it)

### **VERONA - Regina Gentilin**

Via Campofiore 15, 37129 Verona (VR)  
+39 045 594780  
[rgentilin@collegiomazza.it](mailto:rgentilin@collegiomazza.it)

### **ROME – Giuseppe Tovini**

Via di Trasone 56, 00199 Roma (RM)  
+39 06 86 22 361  
[gtovini@collegiomazza.it](mailto:gtovini@collegiomazza.it)

Padua, 20/03/2024

The Chairman of the Board of Directors

*Prof. Nicola Mori*